

Office Use Only                      Date \_\_\_\_\_ Time \_\_\_\_\_ Int \_\_\_\_\_

Property Address \_\_\_\_\_

Rent \$ \_\_\_\_\_ Option Fee Paid Y/N \_\_\_\_\_ Amount Paid \$ \_\_\_\_\_ Receipt No. \_\_\_\_\_

# Real Estate Masters

the only way to buy and sell

## TENANCY APPLICATION CONDITIONS

- A** YOU ARE APPLYING FOR THE PROPERTY IN AN "AS IS" CONDITION
- B** This office is a member of : **REAL ESTATE NATIONAL TENANCY DATABASE (RENT CHECK)** and all applications for tenancy are processed through this rent check database.
- C** WE REQUIRE THE FOLLOWING INFORMATION TO BE SUPPLIED TO PROCESS AN APPLICATION:
1. **ALL AREAS** of this application **MUST** be completed **BEFORE** submitting to our office
  2. Photograph Identification - Passport, Drivers Licence or 18+ Card.
  3. Valid Visa's **MUST** be provided for overseas clients
  4. Proof of last residential address - Phone/Electricity/Gas Account, Bank/Credit statements.
  5. Supporting proof of income for payment of rental - Wage slip, Benefit Statement.
  6. Other supporting documentation may include copies of previous rental receipts and references from previous landlord or agent.
  7. On approval of application, all monies must be paid in full, in **CASH** or **BANK CHEQUE** only. EFTPOS and Credit Card facilities are NOT available.
  8. An Application Fee equivalent to 1 week's rent **MUST** accompany the application. This money must be **CASH** or **BANK CHEQUE** only. If the application is not successful the application fee will be refunded by **CHEQUE**.
  9. All applications that are not approved remain the property of Real Estate Masters.
- D** Our office reserves the right to allow for any changes or additions to the above. Should an applicant fail to provide the above details the application may not be processed.

Thank you,  
Property Management Department

**Real Estate Masters**  
**2/20-26 Burton Street**  
**CANNINGTON WA 6107**  
**T 9356 6800 F 9356 2300**  
**E rentals@remwa.com.au**



# Annexure "A"

## This forms part of the Standard Residential Tenancy Agreement

- 1 The tenant is aware that routine inspections will be carried out. In the event that the tenant is unable to be present at the scheduled inspection time, the Agent has the right to access the property with the spare key. Should a re-inspection be required due to Tenant failing to carry out their duties, a \$60.50 re-inspection fee will be charged to the Tenant  
Initial \_\_\_\_\_
- 2 At least 3 weeks written notice prior to the expiry date of the Agreement to Take Residential Premises. The tenant is to advise the Agent of their intention to vacate the premises or their wish to enter into another Agreement. **SHOULD YOU NOT RECEIVE A WRITTEN RESPONSE OF YOUR INTENTION WITHIN 7 DAYS OF YOUR LETTER, CONTACT THE OFFICE IMMEDIATELY.**  
Initial \_\_\_\_\_
- 3 The tenant agrees to allow access to show prospective tenant the property inside and out within normal business hours. All attempts will be made to contact the current tenant to arrange a time convenient to both parties for this purpose.  
Initial \_\_\_\_\_
- 4 **BREAKING OF FIXED TERM LEASE** The tenant wishes to deliver up vacant possession of the Premises prior to the end of the fixed term of the Lease but acknowledges that the Owner will not give consent to the early termination of the Lease unless:
  - a) all of the rent on the Premises is paid up until the Premises are re-let
  - b) the Tenant continues to maintain the Premises pursuant to the lease
  - c) the Tenant reimburses the Owner's un-expired portion of the letting fee
  - d) the Tenant reimburses to the Owner the costs of the inspection and inventory fee incurred by the Owner for any new tenant and;
  - e) the Tenant pays the advertising costs in advance of the Owner endeavouring to find a new tenant for the Premises.Initial \_\_\_\_\_
- 5 The tenant understands that their personal effects and furniture are to be insured at their own expense and are not covered by the owners insurance policy  
Initial \_\_\_\_\_
- 6 The owner and agent accepts no responsibility whatsoever for any damage caused to tenants clothing and/or property from condensation and/or mould. The tenant is required to adequately ventilate the property at all times throughout the whole year. Any mould damage that occurs as a result of non-ventilation, will be removed and repaired at the tenants cost unless proof of a building structural fault is provided.  
Initial \_\_\_\_\_
- 7 Rent is to be kept fortnightly in advance at all times. No reminders will be provided. A breach will be issued in accordance with the Residential Tenancies Act. If a court order is lodged, the tenant will incur the court fee of \$26.70. Bank and online payments will not be issued with a printed receipt.  
Initial \_\_\_\_\_
- 8 The tenant must not change or alter the locks on the premises without prior written consent from the managing agent. A copy of the keys must be given to the agent at the tenants cost.  
Initial \_\_\_\_\_
- 9 The tenant acknowledges that should the tenant require the usage of the office duplicate property key for any reason, including the misplacement of keys and tenant being locked out, there will be a cost of \$20.00 for the replacement of each key. The duplicate property key cannot be borrowed by the tenant. If this occurs out of office hours, then the tenant will need to arrange for a locksmith at the tenants expense and a copy of the new key provided to the agent at the tenants cost.  
Initial \_\_\_\_\_
- 10 The tenant agrees to do no decorating or painting without written permission from the agent. No "Blu Tac", hooks or nails are to be attached to walls. No other modification is permitted without prior authorisation.  
Initial \_\_\_\_\_
- 11 Maintenance and repairs are to be reported to the agent in writing immediately and within 3 days of the occurrence. Any damages caused by the tenants failure to report promptly will be at the tenants expense.  
Initial \_\_\_\_\_

- 12 In the event that tenant fails to keep a previously arranged appointment for a tradesperson to access the property, then the tenant will be liable for the service call or any other related charges or costs incurred. Initial \_\_\_\_\_
- 13 No pets are allowed on the premises without written permission from the owner. This includes and is not limited to fish, rodents, rabbits, crazy crabs, guinea pigs, birds or any other living creature that is not human. Initial \_\_\_\_\_
- 14 In the event that permission is granted by the owner for a pet to be kept on the property, a pet bond of \$100.00 is applicable and to be paid by the tenant at the commencement of their tenancy. Should there be any evidence found during a routine inspection that the pet has and is causing damage to the property, the tenant agrees to remove the pet and to pay costs of re-establishing the property to its original condition. The tenant agrees to have the property professionally sprayed for fleas at the expiration of the lease and a receipt must be provided to the agent. Initial \_\_\_\_\_
- 15 The tenant agrees that upon vacating, all scuff marks and grubby stains must be removed from all surfaces of the property Initial \_\_\_\_\_
- 16 All carpets must be professionally cleaned every six months at the tenants expense, using an accredited member of the Australian Carpet Cleaning Institute, and a copy of the receipt is to be supplied to the agent. Initial \_\_\_\_\_
- 17 The tenant agrees to clean all window surfaces, interior and exterior, tracks, frames, glass and flyscreens upon vacating the property. Initial \_\_\_\_\_
- 18 The tenant agrees to use a drip tray or similar on driveways and carports/garage area to prevent oil damage Initial \_\_\_\_\_
- 19 Vehicles are to be parked where allocated and not on common areas unless specified. Visitors parking bays are to be used temporarily for guests and not to be used as permanent parking. Initial \_\_\_\_\_
- 20 Vehicles are not permitted on lawns, gardens and verges. Any resulting damage will be at tenants expense including lawn, plant and reticulation replacement. Initial \_\_\_\_\_
- 21 Inmobile cars and car parts are not to be kept at the property for longer than 2 weeks at any one time. Initial \_\_\_\_\_
- 22 Should there be a pool and/or spa at the property, it will be the tenants responsibility to maintain not only the pool/spa, but also the equipment and peripherals for the pool. Repair and replacements are to be at the tenants cost. Perishables such as chemicals and salt for the pool are to be at the tenants expense Initial \_\_\_\_\_
- 23 No smoking is permitted inside the property at all times. Should there be any evidence of smoking inside the property, the tenant must refurbish carpet, paint and all window treatments. Initial \_\_\_\_\_
- 24 The tenants are aware that no reimbursement of expenses will be permitted without prior written consent from the owner or agent. Initial \_\_\_\_\_
- 25 Tenants are responsible for the care and maintenance of all lawns, plants, mowing, edging, fertilizing, watering, weeding, mulching and replacement of broken sprinklers. All damages must be rectified before the final bond inspection. Should the damage be beyond repair, the tenant understands that lawns, plants and any damages must be replaced at the tenants expense. Initial \_\_\_\_\_
- 26 Tenants are responsible for replacement of consumable products including but not limited to tap washers, batteries for appliances/alarms/remotes, electrical fuses. Initial \_\_\_\_\_
- 27 No pot plants are to be kept on floors without a tray. Should any damage ensue from pots, this will be repaired/replaced at the tenants expense. Initial \_\_\_\_\_
- 28 Furniture protectors are to be used on all wooden floor surface Initial \_\_\_\_\_
- 29 Tenant must ensure that all light globes are to be in working order and blown globes must be replaced at the tenants expense as per the lease agreement. Initial \_\_\_\_\_

- 30 The tenant acknowledges that the termination of the tenancy, a special water reading will be carried out by the water corporation and the cost of this reading, together with any water consumption will be at the tenants expense. Initial \_\_\_\_\_
- 31 The tenant acknowledges that there will be a rent review every 6 months of their tenancy at the premises unless otherwise specified on the lease agreement. The difference will be calculated at market rent at the time of review. The tenant understands that their lease is kept in place during the entire term signed. Initial \_\_\_\_\_
- 32 The tenant understand that if they have chipped or damaged any paintwork at the premises, they must repair the damage appropriately and replanting the entire wall using the matching colour and type of paint Initial \_\_\_\_\_
- 33 The tenant understands that rent is payable until the end of the tenancy on the date or until all property keys have been returned, whichever is the latter. Initial \_\_\_\_\_
- 34 The tenant understands that once the property keys have been returned, the tenant will not have access to the property. Any unauthorised entries will be considered criminal. Initial \_\_\_\_\_
- 35 At the end of the tenancy, a final bond inspection will be conducted. The property condition report will be used as comparison to note any changes and/or damage. The original property condition report will be used if the tenant fails to return a signed copy during the time provided at the beginning of their tenancy. Initial \_\_\_\_\_
- 36 Should the property be in an unsatisfactory condition during the final bond inspection, the agent is not obligated to contact the tenant. The agent will arrange for any cleaning and/or repairs necessary to reinstate the property to its condition prior to this tenancy less fair wear and tear. All costs will be at the tenants expense and will be deducted from the tenants bond. Initial \_\_\_\_\_
- 37 The owner reserves the right not to repair any luxury items on the premises eg. air conditioners, dishwashers etc. Initial \_\_\_\_\_
- 38 If you are taking a tenancy in a Strata situation eg unit, flat, villa, the following By-Laws apply:
- 1 The tenant shall not use the premises for any purpose that may be illegal or injurious to the reputation
  - 2 The tenant shall not create any excessive noise on the premises or surrounding common property
  - 3 A tenant, occupier or other resident of a lot shall not, without the written consent of the strata company, maintain within the lot anything visible from outside the lot that, viewed from outside the lot, is not in keeping with the rest of the building
  - 4 No pets are permitted on Strata Titled premises Initial \_\_\_\_\_
- 39 It is the responsibility of the tenant to keep all drains, gully traps and gutters clean and free of leaves, sticks and debris Initial \_\_\_\_\_

SIGNED TENANT \_\_\_\_\_ DATED \_\_\_\_\_

SIGNED TENANT \_\_\_\_\_ DATED \_\_\_\_\_

SIGNED TENANT \_\_\_\_\_ DATED \_\_\_\_\_

SIGNED TENANT \_\_\_\_\_ DATED \_\_\_\_\_



Approved by  
The Real Estate Institute  
Of Western Australia (Inc.)  
FOR USE BY MEMBERS  
COPYWRITE REIWA 2001

## STANDARD APPLICATION AND OFFER OF OPTION TO LEASE RESIDENTIAL PREMISES

This document is not a residential tenancy agreement and does not grant any right to occupy the Premises

### INFORMATION FROM APPLICANT

Applicant 1: Mr/Mrs/Ms \_\_\_\_\_ Telephone \_\_\_\_\_  
Surname Given Names

Applicant 2: Mr/Mrs/Ms \_\_\_\_\_ Telephone \_\_\_\_\_  
Surname Given Names

Applicant 3: Mr/Mrs/Ms \_\_\_\_\_ Telephone \_\_\_\_\_  
Surname Given Names

Applicant 4: Mr/Mrs/Ms \_\_\_\_\_ Telephone \_\_\_\_\_  
Surname Given Names

### TENANCY DETAILS

1 Address of property you are applying for \_\_\_\_\_  
\_\_\_\_\_

2 How long you would like the tenancy for \_\_\_\_\_ months From \_\_\_\_\_ To \_\_\_\_\_

3 At a rental of \_\_\_\_\_ per week / fortnight / month

4 Number of people applying Adults \_\_\_\_\_ Children \_\_\_\_\_  
Ages \_\_\_\_\_ Ages \_\_\_\_\_

5 Pets - Type of Pet \_\_\_\_\_ Breed \_\_\_\_\_ Number \_\_\_\_\_ Age \_\_\_\_\_  
Type of Pet \_\_\_\_\_ Breed \_\_\_\_\_ Number \_\_\_\_\_ Age \_\_\_\_\_

6 Do you intend applying of a Ministry of Housing Bond? (Government Assitance) YES/NO  
If yes, \$ \_\_\_\_\_ Branch \_\_\_\_\_

7 Option Fee \$ \_\_\_\_\_ (equivalent to 1 weeks rent)

8 If offer is accepted, Period of Option: **5** business days from acceptance of Application

### AMOUNTS PAYABLE (if option exercised and lease entered into)

- 9 Security deposit bond of \$ \_\_\_\_\_ (4 weeks of rent)
- 10 Pet Bond (if applicable) \$ \_\_\_\_\_ (\$100.00)
- 11 Rent paid \$ \_\_\_\_\_ (2 weeks rent)
- 12 Total due \$ \_\_\_\_\_
- Option Fee (payable on application) \$ \_\_\_\_\_ (equal to 1 week rent)
- 13 **BALANCE OWING (cash or financial institution cheque only)** \$ \_\_\_\_\_

## CONDITIONS RELEVANT TO MAKING AN APPLICATION AND OFFER

- 14 The amounts referred to in Items 9 to 16 are payable upon the Applicant signing the Lease and/or prior to taking possession of the Premises.
- 15 The applicant will not be entitled to occupation of the Premises until:
  - (i) vacant possession is provided by the current occupant of the Premises;
  - (ii) the Lease is signed by the Applicant; and
  - (iii) the payment of all monies due to be paid by the Applicant being paid by the Applicant prior to occupation of the Premises.
- 16 The persons comprising the Applicant are over the age of 18 years, none are bankrupt and they each declare that all of the information supplied in the Applicant's Particulars are true and correct and are not misleading in any way
- 17 The Applicant acknowledges having inspected the Premises and if the Option is exercised, will accept possession of the Premise in the condition referred to in items 9 to 16.
- 18 Upon the exercise of the option by the Applicant, the Applicant will execute the Lease. The Lease shall be the "Standard Residential Property Lease", including any special condition included and/or attached to this Application and the payment of all monies referred to in items 9 to 16.
- 19 The Applicant agrees to pay the rent one period in advance except for the first two weeks rent
- 20 The Applicant acknowledges that they are responsible for their own contents. The Applicant should arrange their own insurance to cover their own contents and determine if the insurer covers damage to Premises caused by a waterbed or the escape of water from a waterbed.
- 21 The Applicant acknowledges and agrees that the Owner will carry out all inspections of the Premises between normal business hours.
- 22 All acts and things which the Owner is required or empowered to do may be done by the Lessor or their appointed Managing Agent. Notices to the Owner must be served on the Managing Agent unless otherwise directed by the Owner
- 23 The Applicant makes this application and Offer jointly and severally. Service of any notice to any one Applicant shall be deemed to be service on them all.

**The Applicant agrees that for the purpose of this Application, the Owner/Managing Agent may make enquiries of the person given as referees by the Applicant, and also make enquiries of such other persons or agencies as the Owner may see fit.**

**The Applicant acknowledges having been advised that items of personal information contained in this Application may be recorded in a Tenancy Data Base by or on behalf of the Owner and may be disclosed in connection with other residential tenancy applications by the Applicant**

## OFFER OF OPTION TO OWNER

- 27 The Applicant offers to the Owner and Option to lease the Premises. The Option to lease is created by the Owner's notification to the Applicant whether in writing or not that the Application and Offer is accepted by the Owner. The Option Fee payable with this Application and Offer, shall be the amount referred to in item 7. The period of the Option shall commence from and include the date of the acceptance of the Application by the Owner and continues for the number of business days referred to in item 8, or if none, then by 4pm two business days after the acceptance of the Application and Offer
- 28 The Option is exercised by the Applicant either:
  - (i) executing the Lease; or
  - (ii) taking possession of the Property with the Owner's consent; or
  - (iii) giving a notice in writing to the Owner exercising the Option;whichever occurs first
- 30 If the Option is exercised by the Applicant, then the Option Fee paid is credited to the rental payable pursuant to the Lease. If not exercised, then the Option Fee is the property of the Owner pursuant to section 27(2)(a) of the Residential Tenancies Act 1987.
- 31 The Applicant encloses with this Application an Option Fee for the sum referred to in Item 7. It is agreed that the acceptance of this Application is subject to the approval of the Owner in the Owner's absolute discretion. The Applicant UNDERSTANDS THAT WITHDRAWAL AFTER ACCEPTANCE OF THE APPLICATION AND OFFER WILL RESULT IN FORFEITURE OF THE OPTION FEE.

Initial \_\_\_\_\_

32 **FIRST APPLICANT'S PARTICULARS**

**Smoker Yes / No**

Name \_\_\_\_\_  
(SURNAME) (GIVEN NAME)

*Where you live now*

Present Address \_\_\_\_\_  
\_\_\_\_\_

*Your contact & personal details required in this section*

Phone No Work \_\_\_\_\_ Phone No Home \_\_\_\_\_

Mobile \_\_\_\_\_ Email \_\_\_\_\_

Date of Birth \_\_\_\_\_ Other ID \_\_\_\_\_

Driver's Licence No \_\_\_\_\_ State \_\_\_\_\_ Passport No \_\_\_\_\_

*Car type & Number plate*

Vehicle Type & Registration No \_\_\_\_\_

Vehicle Type & Registration No \_\_\_\_\_

*Details of 2 people who know you*

Personal References (name & telephone) a) \_\_\_\_\_  
b) \_\_\_\_\_

*Who you are paying your rent/board to now - give full details*

(i) Name of current owner or managing agent to whom rent is paid \_\_\_\_\_

Address of agent \_\_\_\_\_  
\_\_\_\_\_

Phone No \_\_\_\_\_

Rental Paid \$ \_\_\_\_\_ Period rented From \_\_\_\_\_ To \_\_\_\_\_

Reason why leaving \_\_\_\_\_  
\_\_\_\_\_

*Why did you leave here*

*Details of where you lived before your current address (including overseas)*

(ii) Name of previous owner or managing agent to whom rent was paid \_\_\_\_\_

Property Address \_\_\_\_\_  
\_\_\_\_\_

Phone No \_\_\_\_\_

Rental Paid \$ \_\_\_\_\_ Period rented From \_\_\_\_\_ To \_\_\_\_\_

Reason why leaving \_\_\_\_\_  
\_\_\_\_\_

*Why did you leave here*

*If you work put your employer details here & how much you earn*

(iii) Occupation \_\_\_\_\_

Employer \_\_\_\_\_ Period of Employment \_\_\_\_\_

Phone No \_\_\_\_\_ Wage \$ \_\_\_\_\_

If less than 12 months, name and address of previous employer \_\_\_\_\_  
\_\_\_\_\_

*Students to complete this section*

(iv) Name of School \_\_\_\_\_

Who pays your allowance \_\_\_\_\_ Allowance \$ \_\_\_\_\_

*Must be family members only. We will phone overseas if needed*

(v) Next of Kin - **FAMILY MEMBERS ONLY** (name and address and telephone)

First Person \_\_\_\_\_ Relationship \_\_\_\_\_

Address \_\_\_\_\_ Phone # \_\_\_\_\_

Second Person \_\_\_\_\_ Relationship \_\_\_\_\_

Address \_\_\_\_\_ Phone # \_\_\_\_\_

33 **SECOND APPLICANT'S PARTICULARS**

**Smoker Yes / No**

Name \_\_\_\_\_  
(SURNAME) (GIVEN NAME)

*Where you live now*

Present Address \_\_\_\_\_  
\_\_\_\_\_

*Your contact & personal details required in this section*

Phone No Work \_\_\_\_\_ Phone No Home \_\_\_\_\_  
Mobile \_\_\_\_\_ Email \_\_\_\_\_  
Date of Birth \_\_\_\_\_ Other ID \_\_\_\_\_  
Driver's Licence No \_\_\_\_\_ State \_\_\_\_\_ Passport No \_\_\_\_\_

*Car type & Number plate*

Vehicle Type & Registration No \_\_\_\_\_  
Vehicle Type & Registration No \_\_\_\_\_

*Details of 2 people who know you*

Personal References a) \_\_\_\_\_  
(name & telephone) b) \_\_\_\_\_

*Who you are paying your rent/board to now - give full details*

(i) Name of current owner or managing agent to whom rent is paid \_\_\_\_\_  
Address of agent \_\_\_\_\_  
Phone No \_\_\_\_\_  
Rental Paid \$ \_\_\_\_\_ Period rented From \_\_\_\_\_ To \_\_\_\_\_  
Reason why leaving \_\_\_\_\_

*Why did you leave here*

*Details of where you lived before your current address (including overseas)*

(ii) Name of previous owner or managing agent to whom rent was paid \_\_\_\_\_  
Property Address \_\_\_\_\_  
Phone No \_\_\_\_\_  
Rental Paid \$ \_\_\_\_\_ Period rented From \_\_\_\_\_ To \_\_\_\_\_  
Reason why leaving \_\_\_\_\_

*Why did you leave here*

*If you work put your employer details here & how much you earn*

(iii) Occupation \_\_\_\_\_  
Employer \_\_\_\_\_ Period of Employment \_\_\_\_\_  
Phone No \_\_\_\_\_ Wage \$ \_\_\_\_\_  
If less than 12 months, name and address of previous employer \_\_\_\_\_

*Students to complete this section*

(iv) Name of School \_\_\_\_\_  
Who pays your allowance \_\_\_\_\_ Allowance \$ \_\_\_\_\_

*Must be family members only. We will phone overseas if needed*

(v) Next of Kin - **FAMILY MEMBERS ONLY** (name and address and telephone)  
First Person \_\_\_\_\_ Relationship \_\_\_\_\_  
Address \_\_\_\_\_ Phone # \_\_\_\_\_  
Second Person \_\_\_\_\_ Relationship \_\_\_\_\_  
Address \_\_\_\_\_ Phone # \_\_\_\_\_

34 **THIRD APPLICANT'S PARTICULARS**

**Smoker Yes / No**

Name \_\_\_\_\_  
(SURNAME) (GIVEN NAME)

*Where you live now*

Present Address \_\_\_\_\_  
\_\_\_\_\_

*Your contact & personal details required in this section*

Phone No Work \_\_\_\_\_ Phone No Home \_\_\_\_\_  
Mobile \_\_\_\_\_ Email \_\_\_\_\_  
Date of Birth \_\_\_\_\_ Other ID \_\_\_\_\_  
Driver's Licence No \_\_\_\_\_ State \_\_\_\_\_ Passport No \_\_\_\_\_

*Car type & Number plate*

Vehicle Type & Registration No \_\_\_\_\_  
Vehicle Type & Registration No \_\_\_\_\_

*Details of 2 people who know you*

Personal References (name & telephone) a) \_\_\_\_\_  
b) \_\_\_\_\_

*Who you are paying your rent/board to now - give full details*

(i) Name of current owner or managing agent to whom rent is paid \_\_\_\_\_  
Address of agent \_\_\_\_\_  
Phone No \_\_\_\_\_  
Rental Paid \$ \_\_\_\_\_ Period rented From \_\_\_\_\_ To \_\_\_\_\_  
Reason why leaving \_\_\_\_\_

*Why did you leave here*

*Details of where you lived before your current address (including overseas)*

(ii) Name of previous owner or managing agent to whom rent was paid \_\_\_\_\_  
Property Address \_\_\_\_\_  
Phone No \_\_\_\_\_  
Rental Paid \$ \_\_\_\_\_ Period rented From \_\_\_\_\_ To \_\_\_\_\_  
Reason why leaving \_\_\_\_\_

*Why did you leave here*

*If you work put your employer details here & how much you earn*

(iii) Occupation \_\_\_\_\_  
Employer \_\_\_\_\_ Period of Employment \_\_\_\_\_  
Phone No \_\_\_\_\_ Wage \$ \_\_\_\_\_  
If less than 12 months, name and address of previous employer \_\_\_\_\_

*Students to complete this section*

(iv) Name of School \_\_\_\_\_  
Who pays your allowance \_\_\_\_\_ Allowance \$ \_\_\_\_\_

*Must be family members only. We will phone overseas if needed*

(v) Next of Kin - **FAMILY MEMBERS ONLY** (name and address and telephone)  
First Person \_\_\_\_\_ Relationship \_\_\_\_\_  
Address \_\_\_\_\_ Phone # \_\_\_\_\_  
Second Person \_\_\_\_\_ Relationship \_\_\_\_\_  
Address \_\_\_\_\_ Phone # \_\_\_\_\_

35 **FOURTH APPLICANT'S PARTICULARS**

**Smoker Yes / No**

Name \_\_\_\_\_  
(SURNAME) (GIVEN NAME)

*Where you live now*

Present Address \_\_\_\_\_  
\_\_\_\_\_

*Your contact & personal details required in this section*

Phone No Work \_\_\_\_\_ Phone No Home \_\_\_\_\_  
Mobile \_\_\_\_\_ Email \_\_\_\_\_  
Date of Birth \_\_\_\_\_ Other ID \_\_\_\_\_  
Driver's Licence No \_\_\_\_\_ State \_\_\_\_\_ Passport No \_\_\_\_\_

*Car type & Number plate*

Vehicle Type & Registration No \_\_\_\_\_  
Vehicle Type & Registration No \_\_\_\_\_

*Details of 2 people who know you*

Personal References (name & telephone) a) \_\_\_\_\_  
b) \_\_\_\_\_

*Who you are paying your rent/board to now - give full details*

(i) Name of current owner or managing agent to whom rent is paid \_\_\_\_\_  
Address of agent \_\_\_\_\_  
Phone No \_\_\_\_\_  
Rental Paid \$ \_\_\_\_\_ Period rented From \_\_\_\_\_ To \_\_\_\_\_  
Reason why leaving \_\_\_\_\_

*Why did you leave here*

*Details of where you lived before your current address (including overseas)*

(ii) Name of previous owner or managing agent to whom rent was paid \_\_\_\_\_  
Property Address \_\_\_\_\_  
Phone No \_\_\_\_\_  
Rental Paid \$ \_\_\_\_\_ Period rented From \_\_\_\_\_ To \_\_\_\_\_  
Reason why leaving \_\_\_\_\_

*Why did you leave here*

*If you work put your employer details here & how much you earn*

(iii) Occupation \_\_\_\_\_  
Employer \_\_\_\_\_ Period of Employment \_\_\_\_\_  
Phone No \_\_\_\_\_ Wage \$ \_\_\_\_\_  
If less than 12 months, name and address of previous employer \_\_\_\_\_

*Students to complete this section*

(iv) Name of School \_\_\_\_\_  
Who pays your allowance \_\_\_\_\_ Allowance \$ \_\_\_\_\_

*Must be family members only. We will phone overseas if needed*

(v) Next of Kin - **FAMILY MEMBERS ONLY** (name and address and telephone)  
First Person \_\_\_\_\_ Relationship \_\_\_\_\_  
Address \_\_\_\_\_ Phone # \_\_\_\_\_  
Second Person \_\_\_\_\_ Relationship \_\_\_\_\_  
Address \_\_\_\_\_ Phone # \_\_\_\_\_

If you want to tell the owner something about yourself or require anything in the property, put it in this section

36 Special Conditions to the lease requested by the Applicant

Lined area for special conditions requested by the applicant.

37 Special conditions that will apply to the lease (if Application accepted, and option exercised)

The property is in "As Is" condition. No repairs or maintenance will be carried out on the premises unless the item is of a security or emergency item.

REFER TO SPECIAL CONDITIONS ATTACHED

Applicant 1 signature \_\_\_\_\_ Date \_\_\_\_\_

Applicant 2 signature \_\_\_\_\_ Date \_\_\_\_\_

Applicant 3 signature \_\_\_\_\_ Date \_\_\_\_\_

Applicant 4 signature \_\_\_\_\_ Date \_\_\_\_\_

Owner or Owner's Managing Agent's signature \_\_\_\_\_ Date \_\_\_\_\_

as acceptance of the Application

Method Phone/Mobile/Email

Time \_\_\_\_\_

PRIVACY ACT 1988

**COLLECTION NOTICE**

**Applications for Tenancy**

The personal information the prospective tenant provides in this application or collected from the other sources is necessary for the Agent to verify the Applicant's identity, to process and evaluate the application and to manage the tenancy. Personal information collected about the Applicant in this application and during the course of the tenancy if the application is successful may be disclosed for the purpose for which it was collected to other parties including to the landlord, referees, other agents and third party operators of tenancy reference databases. Information already held on the tenancy reference databases may also be disclosed to the Agent and/or Landlord. If the Applicant enters into their obligations under that agreement, that fact and other relevant personal information collected about the Applicant during the course of the tenancy may also be disclosed to the landlord, third party operators of tenancy reference databases and/or other agents.

If the Applicant would like to access the personal information the Agent holds, they can do so by contacting the agent at:

**REAL ESTATE MASTERS**  
**2/20-26 Burton Street**  
**CANNINGTON WA 6107**  
**Ph: 08 9356 6800**  
**Fx: 08 9356 2300**  
**Email: [rentals@remwa.com.au](mailto:rentals@remwa.com.au)**

The Applicant can also correct this information if it is inaccurate, incomplete or out-of-date.

If the information is not provided, the Agent may not be able to process the application and manage the tenancy.

I, \_\_\_\_\_ have read the information contained above and understand procedures as specified above.  
(full name)

\_\_\_\_\_  
Applicant 1 signature

\_\_\_\_\_  
Date

I, \_\_\_\_\_ have read the information contained above and understand procedures as specified above.  
(full name)

\_\_\_\_\_  
Applicant 2 signature

\_\_\_\_\_  
Date

I, \_\_\_\_\_ have read the information contained above and understand procedures as specified above.  
(full name)

\_\_\_\_\_  
Applicant 3 signature

\_\_\_\_\_  
Date

I, \_\_\_\_\_ have read the information contained above and understand procedures as specified above.  
(full name)

\_\_\_\_\_  
Applicant 4 signature

\_\_\_\_\_  
Date